

Hill County Local Advisory Committee 3/14/14

Attending: Jessie Bergren, Debby Knudson, Sara Liston, Crystal Laufer, Amber Spring, Bonnie O'Neil, Cindy Smith

Treasurer Report: Amber will send the treasurer report in an email and we can approve at next meeting.

Approval of Minutes: Minutes were approved as submitted.

Discussion was held about the purpose and history of the Local Advisory Committee for Bonnie O'Neil who was attending on behalf of Northern Montana Healthcare.

Old Business:

Joining the Hill County Health Consortium Committee – A motion was made to meld the LAC Committee with the Hill County Health Consortium Mental Health Committee. The motion passed. Many of the members attend both meetings and this joint venture will give the LAC Committee and the Consortium Mental Health Committee more members and chance to work together on common goals. Officers will remain the same with Crystal Laufer as Vice Chair, Amber Spring as Treasurer, and Cindy Smith as Secretary, A suggestion was made to work with the consortium committee to appoint an interim chair until word of the grant funding application that would allow for a Community Coordinator and then to have them be the chair.

A motion was made by Debby Knudson to delete Michele Holden as a signer for the US Bank Account. Michele no longer attends the LAC meetings and to add Cindy Smith as Secretary to be added with Amber Spring as signers. The motion was seconded and approved.

Amber will draft the procedure for the treasurer report and chart of accounts as well as invoicing and approval of payments and bring to the April meeting.

Training – Suzanne Lockwood said that she would be willing to do a couple of trainings for the Mental Health 1st Aide. Amber suggested Friday the 2nd of May and also doing one in April. NAMI will assist in helping to plan activities for Mental Health Awareness Month in May and these trainings will be good to add to the plan. The training is an 8 hour training. Another suggestion was to have all the domestic violence volunteers and staff take the training on one of those days and to advertise in many locations and with a variety of venues. There are approximately 41 books left.

May 19th will be a town hall meeting for teenage alcohol use. Bullhook will be assisting with the organization of this meeting. SAMHSA 2014 Underage Drinking Prevention Initiative funded Bullhook with \$500 to put on the event.

Peer Support Grant – Amber reported that Michele informed her that all past reports to the state were on her computer at HRDC and she no longer has access to them. Michele sent notice that the grant was complete as of December 31st and that she is no longer involved with that grant. Questions were raised about future reports for the remaining money that will be used to provide training to volunteers and peers and to train more members with the Mental Health 1st Aide Training.

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A suggestion was made to take inventory of all items that were purchased such as the computer and software and to keep the inventory on file in meeting minutes for where located. There is the lap top, projector, books and button maker. Amber will see if there are any other items to report.

A question was raised to NMH about the MOU that was going to take place for peers to respond to crisis events. The original grant was written by a Marilyn Williams and Pam Veis. Since the peer group did not get off the ground as planned, the group thought the discussion might be about what prevented the MOU and what suggestions might be helpful for future endeavors.

Cindy will bring the estimates to the April meeting for Montana Grafix and see if Heather Dupriest could attend to gather ideas for the website.

Discussion was held about the County Grant for mental health and addiction services at the Detention Center. Debby will contract Gina or James Dahl to see how the grant is going.

Mental Health 1st Aide Training – Discussion was held about sending more members to the National Training. It is a week long process and will require the member to sign a contract for responsibilities to the Committee and community if sent to the National Training. We will bring the information at the April meeting to see if anyone else is interested.

New Business:

AMDD Report – Jane Wilson was not present for updates.

CSAA Report – The meeting in February was cancelled due to bad weather. The next meeting is scheduled for April 5th on Saturday with the Congress. Anyone wanting to attend Congress can contact Cindy Smith at smithc@bullhook.com or by calling 265-4541.

Case Manager/Community Coordinator Job Description – Discussion was held about what this position could entail. Amber brought examples of job descriptions and Cindy brought information about general tasks the coordinator could do as well as skills and knowledge that might be required. It would be good if the coordinator could have background in mental health or addictions and possess data collection and analysis skills especially when keeping the consortium goals in mind of getting additional providers to use the PHQ9 and SBIRT tools. Cindy will draft the job description using both resources and send to Amber to review. The job description will be discussed at the April meeting.

Cindy Smith
Secretary